



EMPLOYMENT APPLICATION

Position Applied For: _____

PERSONAL INFORMATION

Date ____/____/____ SSN ____/____/____ Phone (____) _____

Name _____ D/O/B _____

Present Address _____

Referred by () Advertisement () Employee () Other Are you under 18? Yes No

U.S. citizen? Yes No If "no," can you furnish legal proof of work permit? Yes No

Have you ever been convicted of a crime? Yes No

If yes, please explain

Do you drive? Yes No Valid Driver's License # _____

Are you looking for Part-time or Full-time hours? _____

EDUCATION

	Name and Location of School	Years Completed	Did you Graduate?	Subjects Studied and Degree(s) Received
High School				
Trade School				
College				

Please mark on the calendar- Available hours- Please specify AM/ or PM.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday

FORMER EMPLOYERS (most recent listed first)

Employer#1 _____ From _____ To _____ Phone _____
 Address _____ Job Title _____
 Supervisor _____ Salary _____ Duties _____
 Reason for Leaving _____

Employer#2 _____ From _____ To _____ Phone _____
 Address _____ Job Title _____
 Supervisor _____ Salary _____ Duties _____
 Reason for Leaving _____

Employer#3 _____ From _____ To _____ Phone _____
 Address _____ Job Title _____
 Supervisor _____ Salary _____ Duties _____
 Reason for Leaving _____

Employer#4 _____ From _____ To _____ Phone _____
 Address _____ Job Title _____
 Supervisor _____ Salary _____ Duties _____
 Reason for Leaving _____

List any special skills, training or experience that may qualify you for a position.

List three references, not related to you, who may be contacted.

<i>NAME</i>	<i>ADDRESS</i>	<i>PHONE #</i>	<i>RELATION</i>
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WAIVER & RELEASE OF INFORMATION

I understand and agree that any consequential omissions or misrepresentations made by me on this application will be sufficient cause for cancellation of this application and/or termination by Limestone Coffee & Tea. I understand that any offer of employment will be at the will of Limestone Coffee & Tea and that the company reserves the right to terminate my employment at any time, with or without prior notice and that I am free to resign at any time with or without prior notice. I understand that no representative of the company has the authority to make any assurances to the contrary.

I give Limestone Coffee & Tea the right to investigate all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any other pertinent information they may have, personal or otherwise. This includes a criminal background history, workers compensation investigation and/or social security check. This may also include random drug testing.

I further agree that I will abide by all the rules, regulations and policies of Limestone and that failure to do so may be cause for termination.

Date _____

Signature _____